

Mission

The mission of TAGME is to assure a comprehensive level of services, training, knowledge and leadership through certification for the administration of graduate medical education programs for physicians-in-training.

History

TAGME is a 501 C (6) non-profit corporation that was formed to address the need to standardize and recognize the skills, knowledge and abilities required to successfully manage graduate medical education programs. Since 2005, TAGME has continued to develop rigorous certification and maintenance of certification processes, promoting excellence in the field. While certification began with residency coordinators, it has since expanded to include GME administrators in many different roles.

Importance of Certification

- Certification is a Recognized Standard of GME
- Certification Promotes Lifelong Learning
- Certification Provides Career Enhancement

TAGME certified administrators, surveyed in 2010, believe certification had the following impacts:

Job Impact

- 53% Increased recognition by leadership/institution
- 35% Increased professional awareness
- 13% Salary increase
- 12% Change of title
- 8% One time monetary bonus

Personal Impact

- 93% Sense of accomplishment
- 92% Personal professional

Specialties Offering Certification

As of 2012, TAGME has approved twenty-seven specialties and subspecialties for certification, including:

- ACGME Central GME Administration
- AOA Professionals in GME (for central GME, all specialties and OPTI staff)
- And the following ACGME Specialties:
Anesthesia, Child & Adolescent Psychiatry, Diagnostic Radiology, Emergency Medicine, Family Medicine, Geriatric Medicine, Geriatric Psychiatry, Internal Medicine, Internal Medicine-Pediatrics, Neonatal-Perinatal, Neurological Surgery, Neurology, Obstetrics and Gynecology, Ophthalmology, Orthopedic Surgery, Otolaryngology, Pathology, Pediatrics, Physical Medicine & Rehabilitation, Plastic Surgery, Pulmonary Critical Care Medicine, Psychiatry, Surgery, Transitional Year & Urology.

Currently in the approval process are Pediatric Emergency Medicine, Gastroenterology, Cardiovascular and Hematology/Oncology.

If your specialty is not currently offering certification, check the website to see if it is in the developmental stages. If it is not currently under development and you would like to know how you can pursue this, please contact:

Kathy Miller, C-TAGME, Chair
New Specialty Development Committee
Tel: 410-955-9850
Email: kmm@jhmi.edu

NATIONAL BOARD for CERTIFICATION for Training Administrators of Graduate Medical Education Programs



Training Administrators of
Graduate Medical Education

Now for AOA Professionals!

**Setting a professional
standard for graduate
medical education training
administrators**

www.tagme.org

Application Information

Application Opportunities:

Spring Assessments:

Apply September 1 - November 30 for assessment sites between January 1 - June 30

Fall Assessments:

Apply March 1 - April 30 for assessment sites between September 1 - December 31

Assessment Sites:

Spring Assessment:

Clinical Specialty Conferences and Open national TAGME sites at multiple locations.

Fall Assessments: Open national TAGME sites.

Assessment Fees:

Please access the TAGME website for the current fee structure.

For more information, visit:

www.tagme.org

Email: info@tagme.org

Criteria for Initial Certification

- 3 continuous years of experience in the same clinical specialty
- Obtained 10 Education Credits (EC) for the past 3 years, whose focus is GME and professional growth (1 EC = 1 hour)
- Participate in at least 1 site visit or internal review
- At least 2 professional development experiences in the last 3 years, examples: oral/poster presentations; abstracts/publications; leadership role in activity or committee at a national, regional, state, institutional, or program level.

Length of Certification

Certification is valid for 5 years; candidates must complete a "Maintenance of Certification" Assessment Tool to recertify every 5 years.

Preparation for Certification

Resources for preparation are dependent on the specialty:

- **ACGME Central GME Administration**
ACGME's Institutional Requirements
Common Program Requirements
- **AOA Professionals in GME**
Basic Documents for Postdoctoral Training
- **ACGME Specialties and Subspecialties**
ACGME's Institutional Requirements
Common Program Requirements
Specialty/Subspecialty Program Requirements

Knowing these documents, and using your experience and knowledge of the day-to-day management of a training program and/or GME program are important for successful completion of the assessment tools.

Components of Certification

Step 1 — Work Effort Tool:

This assessment is a workbook of questions designed to assess how you apply your knowledge and skills to the day-to-day management of the training program. You will be assessed on your understanding of your accreditation standards/requirements regarding such areas as duty hours, competencies, website navigation, governing bodies, recruitment, etc.

The Work Effort Tool must be completed in a professional manner with comprehensive answers. Consider this your personal workbook or PIF.

Step 2 — Timed, Monitored Assessment:

This assessment is timed and monitored in a central location. It is designed to assess your knowledge of the accreditation standards/requirements for your specialty (see list under "Preparation for Certification"). Candidates are required to download and bring all resources with them in hardcopy format. Specialties may also provide additional resources that can be found on the TAGME website.

It is important that the candidate is very familiar with these resources. Although candidates can use these resources during the timed assessment, there is not enough time to read through the resources and complete the 150 questions required. The candidate should be able to quickly access the needed information by scanning through the materials.



@2012 TAGME